

Plan on Use of Capacity Enhancement Grant for 2017-2018

Name of School: Tsung Tsin Christian Academy

No. of operating classes: 29

Task Area	Implementation Plan	Benefits Anticipated	Resources Required	Time Scale	Method of Evaluation	Person-in-charge
<ul style="list-style-type: none"> ● Enhancing the learning effectiveness of students ● Supporting English subject development 	To employ 1 English TA	<ul style="list-style-type: none"> ● To arrange English study rooms before UTs and Exams ● To help data entry and filing records ● To help substituting classes ● To invigilate the UTs and examinations ● To assist teachers to carry out the English curriculum 	\$179,000	1 year	<ul style="list-style-type: none"> ● A review of measures taken to relieve teachers' non-teaching workload ● Students feedback on the arrangement of study rooms 	Miss Chung Ka Yan
<ul style="list-style-type: none"> ● Enhancing the learning effectiveness of students ● Supporting Mathematics subject development 	To employ 1 Mathematics TA	<ul style="list-style-type: none"> ● To teach Mathematics remedial classes ● To help data entry and filing records ● To help substituting classes ● To invigilate the UTs and examinations ● To assist teachers to carry out the English curriculum 	\$249,000	1 year	<ul style="list-style-type: none"> ● A review of measures taken to relieve teachers' non-teaching workload ● Assessment results analysis of the remedial classes 	Miss Cheung Wing Man
IT in learning and teaching	To employ 1 IT assistant	<ul style="list-style-type: none"> ● To help with the day-to-day administration, operation and management of the IT & AV Equipment 	\$248,000	1 year	<ul style="list-style-type: none"> ● Maintain the smoothness usage of IT & AV in running school activities(Both inside & outside classroom) ● Systematic record produced 	Mr. Kwan Wai Kin

Total: \$ 676,000